



## FUNCTION ROOM FEEDBACK FORM

**NAME / COMPANY:** - .....

**EMAIL:** -.....

**DATE OF USE:** -.....

PLEASE CIRCLE A NUMBER TO RATE US (WERE 1 IS POOR AND 5 IS EXCELLENT)

Booking the venue	1	2	3	4	5
Setup of the room	1	2	3	4	5
Facilities	1	2	3	4	5
Audio visual equipment	1	2	3	4	5
Friendliness of staff	1	2	3	4	5
Catering service	1	2	3	4	5
Food quality	1	2	3	4	5
Comfort of the room	1	2	3	4	5
Cleanliness	1	2	3	4	5
Location of venue	1	2	3	4	5

What did you like about us? \_\_\_\_\_

Have you used our venue before? \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

Could your experience have been better? \_\_\_\_\_

If yes, How? \_\_\_\_\_

\_\_\_\_\_



Comments on your experience at our venue:-

---

---

---

---

---

---

Is it ok we post your comments about our venue on our website and or Facebook page?

YES

NO

Thank you for your time in filling out this feedback form 😊